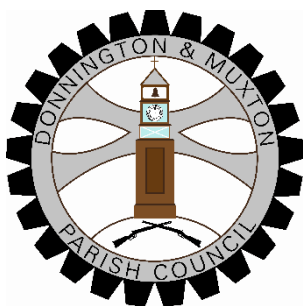


Donnington and Muxton Parish Council



Turreff Hall,
Turreff Avenue,
Donnington,
Telford, TF2 8HG
Tel: 01952 608001
clerk@donningtonmuxtonpc.org
www.donningtonmuxtonpc.org

FULL COUNCIL MEETING

Minutes of the Full Council Meeting held at Turreff Hall, Donnington on 8th January 2024 commencing at 7pm.

Present: Councillors I Alexander (Chairman), R Coates, Miss F Doran, Mrs L Dugmore, N Dugmore, Z Harrison, R Overton and J Urey.

Absent: Councillor O Vickers.

Also Present: R Morgan (Clerk to the Council), R Green and P Loughlin (Muxton Residents).

24/01/157 Apologies: Councillors T Hoof, J Gough, A Lawrence and M Rowe.
Resolved – that the apologies are noted.

24/01/158 Declaration of Interest: As per registers of interests.

24/01/159 Public Session

Mr Richard Green and Mr Phil Loughlin asked the Parish Council for its help regarding Telford & Wrekin Council's Local Plan Review 2020 – 2040 consultation. Since being first notified of the consultation in November 2023 they had formed a group of around six people called the Wellington Road Action Group to work through the proposals contained in the Local Plan. They have held meetings and produced newsletters to make Muxton residents aware of what was being proposed. There was also a very good turnout of residents at Telford & Wrekin Council's Local Plan Roadshows. Mr Green asked what this Council had been doing as nowhere has it been included on any meeting agendas for this Council to discuss. They requested that Parish Councillors be more visible to the community in relation to concerns about the Local Plan proposals. Councillors informed Mr Green and Mr Loughlin that this Council had been waiting for Telford & Wrekin Council to carry out its roadshows before gauging residents' opinions and making its own informed response.

Mr Green and Mr Loughlin asked if it would be possible for Councillors to attend their group meeting and it was agreed that Councillor I Alexander, Councillor Mrs L Dugmore (Chair of Planning) and any other Councillor would attend provided it was held on an evening. The Clerk suggested postponing the forthcoming Planning Committee meeting scheduled for 15th January, at which the Local Plan was to be discussed, until 22nd January to enable a residents meeting to take place with the Councillors. This was agreed and Mr Green and Mr Loughlin were asked to provide a bullet point report to assist the Parish Council in discussing their concerns and where the Local Plan proposals conflicted with this Parish Council's Neighbourhood Development Plan. This was agreed and a date is to be arranged.

24/01/160 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Planning Committee Meeting 11th December 2023.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

- b. Council Meeting 11th December 2023.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

24/01/161 Matters Arising from Minutes

Grit Bin – Councillor Miss F Doran asked for an update on the grit bin for Baldwin Webb Avenue, Donnington. After the initial problems with the grit bin in Brands Meadow, Muxton it was agreed to purchase a new grit bin for Baldwin Webb Avenue.

Streetlights Ash Lea Drive – Councillor Miss F Doran informed those present that after a recent Councillor walk about, she noticed some of the lights at Ash Lea Drive, Donnington still had the old lanterns on them. She had passed this information onto the Clerk who had emailed the Borough Council asking why these too had not been replaced as part of the lantern renewal programme for which this Council had paid a considerable some of money. The Clerk was still waiting for a response from the Borough Council.

Streetlight on footpath between Hawthorn Road to Baldwin Webb Avenue – Councillor Miss F Doran stated that there had been no progress on replacing the lantern on the light in the alleyway between Hawthorn Road and Baldwin Webb Avenue nor has the hedge been cut back. Councillor Miss Doran and the Clerk will continue to chase up these matters.

Safety Report A518 – The Clerk informed Councillors that he had now been informed by the Borough Council that the case has not been closed as previously told and that a report is being compiled. This will be sent to the Clerk when completed.

24/01/162 Motorbike Antisocial Behaviour Prevention

The Clerk informed Councillors that he had not yet received any designs or quotes but was continuing to chase up this matter.

Resolved – to defer to February's Council Meeting.

24/01/163 Turreff Hall Hire Charges

The Clerk informed those present that the last time Turreff Hall hire charges had been changed was in 2011. Councillors reviewed the hire charges for Turreff Hall.

Resolved – that this Council price matches those charged by Donnington Community Hub, but where the prices are less than what this Council charges, then they are to remain the same. Mondays to Fridays are to be charged at weekday rates whilst Friday nights, Saturdays and Sundays are to be charged at weekend rates. The Clerk is to provide an updated costs sheet for hiring Turreff Hall for approval at the next Council meeting. These charges will come into effect as from 1st April 2024.

24/01/164 Interim Internal Auditors Report

Each Councillor received a copy of the internal auditor's interim report. Councillors thanked the Clerk and Deputy Clerk for ensuring its finances are kept in accordance with legislation.

24/01/165 Allotment Rules

Councillors considered the new proposed rules for this Council's allotments.

Resolved – that the new rules for this Council's allotments are adopted and will come into effect as from 1st April 2024. The Clerk is to send out copies to all the plot holders which they will be required to sign stating that they had read and understood the new rules. The Clerk is also to inform the tenants of the price increases that will also come into effect as from 1st April 2024.

24/01/166 Policies

Councillors were asked to review and accept the following policies for this Parish Council:

- a. Annual Investment Strategy and Policy
- b. Hot Works Policy
- c. Information Rights Policy and Publication Scheme
- d. Information Security Breach Procedure

- e. Information Security Policy
- f. Information Sharing Policy

Resolved – that the above policies are adequate for this Parish Council.

24/01/167 Agenda Items for the Next Council Meeting

Councillors were asked if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting. The following items were requested:

Dog Poo Bags – To discuss the continued provision and distribution of Dog Poo bags.

Veterans' café – To inform Councillors about the proposed Veterans' café at Turreff Hall, Donnington.

24/01/168 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held on Monday 12th February 2024 at Turreff Hall, Donnington commencing at 7pm.

The meeting closed at 2000 hrs.

Signed:

Date: